

South Dakota Brand Board
Meeting Minutes
November 14, 2024

The South Dakota Brand Board met on November 14, 2024, in Rapid City, SD. Members present were Scott Vance, Lyle Spring, and Haven Stuck. Jake Longbrake arrived at 11:36 a.m. Brand Board staff and others present were Debbie Trapp, Robert Haivala, Bret Leigh Nance, Matt Clair, Amy Hatheway, Owen Olson, Adam Masters, Isaac Cadet, Cindy Longbrake, Raydelle Sperle, Doris Lauing, Mathew Bogue.

Pres. Vance called the meeting to order.

Motion by Stuck to adopt agenda, second by Spring. Motion carried.

Motion by Stuck to adopt the Rules Hearing Meeting Minutes for the hearing held October 3, 2024, second by Spring. Motion Carried.

Motion by Stuck to adopt the Regular Brand Board Meeting Minutes of the October 3, 2024 meeting, second by Spring. Motion carried.

Director Trapp presented financial information as of October 31, 2024. Fund Balance - Brand Fund \$1,287,967.03; Brand Inspection Fund \$189,633.01; Theft Prevention Fund - Ownership to be established - \$259,898.99, Unrestricted – \$73,286.90. Motion by Stuck to approve Financial Report as presented, second by Spring. Motion carried.

Investigator Masters presented the Brand Enforcement Report. Master introduced Investigators Owen Olson and Isaac Cadet. Road Checks – 16 separate road checks have been performed since June resulting in 84 stops – at various locations. Shipper violations have decreased from last year. Investigator Cadet reported he worked a shift at Tilford Port of Entry station and a sheriff's office has requested training. Attorney Haivala added that a Network of Prosecutors has been formed which meet monthly and he could present Brand Board concerns if needed. Investigator Olson advised his goal is to build relations with tribal authorities.

Director Trapp presented the Brand Inspection Report for October 2024: Livestock Markets – 59,231 head, Locker Plants 291 head, Locals – 61,608 head, Lifetime Horse Permits – 146 head, for a total of 121,276 head; Year to Date Lifetime Horse Permits are 951 as compared to the Total for Fiscal 2024 at 1,168 Lifetime Permits. Year to date inspection numbers rank 4th highest out of the past seven years.

Director Trapp gave the Director's report: Brand Renewal process is in full swing – 23,000 brand renewal notices have been mailed out with the remaining 5,000 to be mailed on 11/18/24; Processing brand renewal payments creates an extra work load for the staff - Brand renewal payments can also be made online; Brand Transfers tend to increase during brand renewal periods; Brand applications received July 1 – Oct 31, 2024 are 153 with 126 approved applications; Received several requests from producers who would like to leave the ownership

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inspection area on a shippers permit to go to a veterinarian clinics, located outside the inspection area, for non-emergency services; Continuing to work on electronic local inspection forms; Pres Vance and myself meet with staff from Department of Agriculture and Natural Resources (DANR) and the Governor's office to discuss the need for legislation to generate additional revenue; Testified at the Interim Rules Committee Hearing on Administrative Rules changes regarding Lifetime Travel Permit Fee and updating statutes listed as Law Implemented on the rules – the Committee approved the rule change – Rules were submitted to the Secretary of State's office; Need to upgrade 2-3 computers as they are not compatible with Windows 11; Thank you to the Investigators for coordinating road check locations and for their service.

Open Comment: Longbrake stated he was asked why individuals need to get inspections on a horse that is branded with that individual's brand; Pres. Vance reported on the meeting with DANR which was to discuss increasing the maximum (CAP) on inspection fees and new service fee; Raydelle Sperle asked if a rules hearing would be needed to set the inspection fee if the CAP was increased - it was stated that a rules hearing is required to set the fee amount.

Annual Conflict of Interest Disclosure per SDCL 3-23: No conflict of interests was reported by board members.

The following holds, which have exceeded one year from the date of sale and ownership has not been established, were reviewed:

BB 574 Ft Pierre Livestock – Blk Cow - \$1,161.37; BB 598 Ft. Pierre Livestock – BWF Cow - \$614.09; BB 610 Martin Livestock – Unbranded Stray Horses - \$2,483.81; BB 620 Ft Pierre Livestock - Unbranded Stray Calf - \$1,016.59; BB 643 St Onge Livestock – Black Cows - \$1,829.93; BB 695 Ft Pierre Livestock – Blk Hfr Calf - \$358.62; BB 699 Mobridge Livestock – Sorrel Gelding - \$506.31; BB 708 Mobridge Livestock – Stud Horse - \$123.76; BB 709 Mobridge Livestock – Blk Hfr Calf - \$702.67. Motion by Spring to transfer funds from the holds reviewed to Unrestricted as ownership was not established, second by Stuck. Motion carried.

Discussed possible legislation – the “Cap” (maximum) would need to be increased before a rules hearing to increase the inspection fees could be held, new service fee for inspections - No action taken.

Motion by Spring to implement the new Lifetime Travel Permit fee of \$40.00 on January 1, 2025, second by Stuck. Motion carried.

Next Brand Board meeting is set for December 19, 2024, at 11:00 am MT in Rapid City, SD.

No action taken on salary policy for Lifetime Travel Permits.

Pres. Vance declared a 5-minute recess at 1:05 p.m.

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Motion by Stuck to enter executive session pursuant to SDCL 1-25-2 (1 & 3) personnel and legal at 1:11 p.m., second by Longbrake. Motion carried. Came out at 2:29 p.m.

As no other business came before the board, Pres. Vance declared the meeting adjourned.

Scott Vance, President

Debbie Trapp, Executive Director

These minutes were filed for the record on _____.

UNAPPROVED